



Ceylon Electricity Board

For Office use only.

Ref. No.

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### Application for Change of Name of the Electricity Account

1. Account No.

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2. Address of the Premises

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3. Mark the Reason for Name Change (✓)

Change of ownership	Change of occupancy	Demise of the Tariff Customer
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Details of New Tariff Customer

4. Name in full: Rev./ Mr./ Mrs./ Miss.


5. Name with Initials


6. National Identity Card/ Passport/ Driving License/ Business Registration Number

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7. Contact Details (If any)

Telephone Number	Mobile																		
	Mobile																		
	Fixed																		
Email																			

**8. Documents to be submitted**

1	Copy of the National Identity Card / Passport / Driving License / Business Registration certificate of the New Tariff Customer or any other supporting document.
2	A document proving ownership / Occupancy (Deed / Assessment notice / Certificate of Ownership / Registered Lease / Rental Agreement).
3	A document confirming residency (Grama Niladhari Certificate / Address on National Identity Card / Address verification from a Water or Fixed Telephone bill).
4	Original copy of the death certificate of previous account holder along with the residency certificate of the applicant.

One of the following methods must be used to submit the above-mentioned documents: 1 with 2, 3, or 4.

**9. Instructions for the applicant:**

1. When changing names, the existing account number will be updated. If you have set up standing orders under the current account number, please ensure they are canceled immediately.
2. Kindly ensure that the new account number is used for all bill payments.

10. I assure that all the information given above is true and correct. If it is later proved that false information or forged documents have been submitted, I will consciously certify that the agreement signed with the Ceylon Electricity Board will be terminated and my Electricity supply shall be disconnected and that the Ceylon Electricity Board will be fully relieved of all liability in that regard.

I agree to pay the full cost of change of power line route which have laid across someone else's land / house / property in case of any objection. I also agree to use electricity without exceeding the contract demand. I hereby request to issue an estimate for the supply of electricity to the above premises.

Signature of the Applicant: ..... Date: .....

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SMC / CEBAassist Reference	.....	Bill Cycle	.....
Date	.....	Revenue Clerk	.....